



PALISADES INTERSTATE PARK COMMISSION

P.O. Box 155 • Alpine, New Jersey 07620

Tel. 201 768-1360

njpalisades.org

Bus Permit Instructions

Buses or vehicles seating 15 or more people must obtain a permit for use of the Palisades Interstate Parkway in New Jersey and entry into the Palisades Interstate Park in New Jersey.

We only issue Bus Permits to groups visiting our park grounds and to schools or organizations transporting children to and from school events. All other buses must take 9W.

Permits are not issued until a completed application is received. A completed application consists of the following:

- Permit completely filled out and signed by person in charge
- Permit fee (when required)
- Letter from School (when required)

(Please see Bus Permit Fees and Information.)

You may submit your application by mail or by visiting our Park Headquarters, Monday – Friday 8:30 AM – 4:30 PM. Our mailing address is PO Box 155, Alpine, NJ 07620, or our physical address is Palisades Interstate Park Commission, Alpine Approach Rd., Alpine, NJ 07620. Directions to Park Headquarters can be found on our website. Administrative offices are closed on weekends and holidays.

If you are a school group applying for a permit to only travel the Palisades Interstate Parkway and you are not visiting park grounds, or if you are traveling the Parkway to visit Fort Lee Historic Park you may submit your permit via email to Sandra Yocovelli at syocovelli@njpalisades.org. **All other applicants must submit the permit with the required fee by mail or by visiting Park Headquarters.**

Your permit will be confirmed by email or you may call our office at 201-768-1360. You will receive a signed copy of the permit along with a placard for the bus window by mail or email.

Bus Permits must be finalized **72 hours** prior to visiting the park or traveling the Palisades Interstate Parkway.

We accept cash, check or money order only. We do not accept credit cards. Checks should be made payable to Palisades Interstate Park Commission.

Applications received without all documents or with incorrect fees will be returned.

*Do not return this page with your application.
Please retain this page for your records.*

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2017 Bus Permit Fees and Information

For groups coming to the park for a park sponsored educational program.

- Permit fee is \$20.00 per bus per day when dropping off or staying in the park.
- Groups must apply on their own behalf. Permits will not be issued to transportation companies.

For groups that are visiting the Fort Lee Historic Park.

- Parking fee is \$20.00 per bus per day and must be paid at the meter the day of your visit.
- A Bus Permit and placard is only required if you are traveling the Palisades Interstate Parkway to get to Fort Lee Historic Park, and must be obtained prior to your visit. If you are not traveling the Parkway a permit is not required.

For groups that are coming to the park for a group picnic or other activity.

- Group must apply for a Group Picnic Permit or Special Event Permit, and pay the associated fees. The bus permit fee and placard will be included with the Group Picnic or Special Event Permit. A separate Bus Permit is not required.

For schools or organizations that are only traveling the Palisades Interstate Parkway to transport children to and from school events (not visiting the park grounds).

- No permit fee
- Schools or organizations must apply on their own behalf. Permits will not be issued to transportation companies.
- Schools or organizations applying for a permit to travel the Parkway for an extended period of time must submit a letter on the organization's letterhead indicating the reason for extended travel and the dates to be covered by the permit

Bus Permits are *not* issued for weekend access to Ross Dock, Carpenter's Grove or Englewood Picnic Area during the **Peak Season (weekend before Memorial Day – Labor Day weekend)**, unless they are issued in conjunction with a **Special Event Permit**.

Outside of the **Peak Season**, **Bus Permits** may be issued for weekend drop-off and pick-up at Ross Dock, Carpenter's Grove and Englewood Picnic Area. Buses must park at Allison Park or Fort Lee Historic Park.

Bus permits may be issued for weekend drop-off and pick-up at Alpine Picnic Area throughout the **Permit Season**. Buses must park along the Road at Park Headquarters or at State Line Lookout.

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